

MEMO

TO: Energy and Environment Committee

FROM: Ted Harris, SCAG Associate Planner, 213-236-1916, harrist@scag.ca.gov

DATE: April 3, 2003

SUBJECT: PILUT EIR Update and Action Plan

Recommended Action:

Receive and File

INTRODUCTION:

This PILUT (Planning for Integrated Land Use and Transportation) 2004 EIR Action Plan outlines all of the major steps that will be taken to produce a Final 2004 RTP PEIR. Specifically, the plan initially identifies who will do what when, and provides the status of each milestone and task. Overall, the strategy for a successful 2004 RTP/EIR relies on the foundation of early and ongoing communication, coordination, and flexibility among elected officials, the public, SCAG staff, and consultants in order to overcome the demanding workload and challenging schedule to produce a Final RTP EIR by April 2004.

PILUT 2004 EIR ACTION PLAN

Roles	Staff	Schedule
Priorities and Normative Direction	Energy and Environment Committee (EEC)	Ongoing
Management Advisor	Rich Macias	Ongoing
Project Manager	Ted Harris	Ongoing
Core Team	Jennifer Merrick, Brett Sears, and Bernice Villanueva	Ongoing until April 2004
Specialist Team	Nancy Pfeffer, Molly Hoffman, Ashwani Vasishth, Philip Law, Joe Carreras, Dan Griset, Frank Wen, His-Hwa Hu, Simon Choi, Mary Jane Abare, Deng Bang Lee et al., Legal, Interns & EIR consultants	Ongoing until April 2004

The attached PILUT 2004 EIR Action Plan includes three phases and a breakout table assigning responsibilities for the content of the Draft EIR:

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Phase 1: Consultant Procurement and Preparation

Milestones	Staff	Schedule	Status
Prepare Scope of Work	Ted Harris	Fall 2002	Complete
Release Request For Proposals (RFP)	Loretta Anaya and Samir Mehta	Posted October 2, 2002	Complete
Pre-bid Meeting	Nancy Pfeffer and Ted Harris	October 9, 2002	Successful
EIR consultant proposals are due	Consultants	October 30, 2002	Complete
EIR Panel Meeting to Review Proposals	Rich Macias, Nancy Pfeffer, Caltrans, and two outside panel members	November 5, 2002 1-4:00 p.m.	Complete
Interview Bidders	Rich Macias, Nancy Pfeffer, Caltrans, and two outside panel members	November 13, 2002 10-4:30 p.m.	Complete
Secure approval of consultant contract	Ted Harris	RC scheduled to approve in April 2003	Pending April 2003 RC
Issue the Notice to Proceed (NTP)	Loretta Anaya and Samir Mehta	June 2003	Pending April 2003 RC approval and Caltrans approval of Amendment Two
Lead meetings and working groups and give presentations	Ted Harris, Jennifer Merrick, and Brett Sears	Ongoing	Ongoing
Collect preliminary environmental data	Ted Harris, Jennifer Merrick, and Brett Sears	January 2003-June 2003	Underway
Preliminary environmental analysis of each PILUT RTP/EIR Alternative (to help inform the selection of the preferred RTP Alternative)	Ted Harris, Jennifer Merrick, and Brett Sears	Ongoing until summer 2003	Underway for preliminary environmental analysis of initial growth scenarios

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Phase 2: Preparation of the Draft PEIR

Milestones	Staff	Schedule	Status
Public Outreach	Nancy Pfeffer, SCAG Public Affairs Staff, Rich Macias, Ted Harris, Jennifer Merrick, and Brett Sears	Ongoing	Ongoing
Meeting with Legal	Mark Pisano, Jim Gosnell, Hasan Ikhrata, Rich Macias, Ted Harris, Pat Chen, and Colin Lennard	January 8, 2003 from 2:00 to 3:30.	Completed
Coordination and integration	Everyone	Ongoing	Successful—PILUT
Review CEQA Statute, Guidelines, and case law for the PEIR	Ted Harris, Jennifer Merrick, Legal, and EIR consultant	Ongoing	Ongoing
Update Environmental Setting	SCAG staff will update and the EIR consultant will finalize and incorporate into the Draft EIR	January 2003-June 2003	In progress; complete Land Use data update will not be available until June 2003
Release the Notice of Preparation (NOP)	Ted Harris, Rich Macias, and Legal	May 2003	Draft in progress
Growth Scenarios Development	Mark Butala, Simon Choi, Compass Process, Ted Harris, Philip Law, and Jennifer Merrick	Initial Scenarios need to be completed by April 2003	Near completion
EIR/RTP Alternatives Development	Naresh Amatya, Mark Butala, Compass Process, Ted Harris, Philip Law, and Jennifer Merrick	April-June 2003	In progress
Modeling/Data: estimate development pattern for each Alternative	Deng Bang Lee, Huasha Liu, His-Hwa Hu, Jim Jacobs, Simon Choi, Ted Harris, and etc.	March-June 2003	Initial growth patterns and transportation model runs are underway
Modeling/Data: run traffic model for each Alternative and its associated development pattern to calculate total VMT and regional traffic effects	Deng Bang Lee et al. with Huasha Liu, His-Hwa Hu, Jim Jacobs, and Simon Choi	May 2003-June 2003	Initial runs are underway

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Phase 2: Preparation of the Draft PEIR Continued

Milestones	Staff	Schedule	Status
Develop Maps for the EIR/RTP	Mary Jane Abare, Ping Wang and other SCAG mapping staff. Overseen by Brett Sears in coordination with EIR consultant.	January 2003-October 2003	Underway and ongoing
Establish the CEQA Baseline for each impact category	Ted Harris, Jennifer Merrick, and Brett Sears with assistance from EIR consultant and each chapter specialist	January 2003-June 2003	Will be complete by June 2003
Establish Thresholds of Significance	Ted Harris, Jennifer Merrick, and Brett Sears with assistance from EIR consultant and each specialist	March 2003-June 2003	Underway
Conduct technical studies	EIR consultant with oversight and direction by SCAG Staff	June 2003 - September 2003	Pending
Conduct impact assessments for each impact category (listed in break out table below)	EIR consultant with oversight and direction by SCAG Staff	June 2003-August/September 2003	Pending
Compile Administrative Draft of the PEIR	Bernice Villanueva and EIR consultant	March 2003-August/September 2003	Preparation underway
Produce Graphics and Volumes	Harlen West et al.	March 2003-August/September 2003	Preparation underway
Technical and Legal Review	Ted Harris, Rich Macias, SCAG Legal, and EIR consultant	August/September 2003	Pending
Finalize and Produce Draft PEIR	Bernice Villanueva, Harlen West et al., and EIR consultant	September-November 2003	Pending
File a Notice of Completion	Brett Sears	October/November 2003	Pending
Release Draft PEIR to Public	Ted Harris, Jennifer Merrick, and Brett Sears	October/November 2003 (45 day public review)	Pending
Public Hearing	Ted Harris, Jennifer Merrick, and Brett Sears	October/November 2003	Pending

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Phase 2 Breakout: Draft PEIR Content Responsibilities (completed for Administrative Draft)

Draft EIR Content	Staff
Executive Summary	Ted Harris and Bernice Villanueva
Introduction	Ted Harris, Jennifer Merrick, and Brett Sears
Project Description	Naresh Amatya and Philip Law
Finalize the Environmental Settings	SCAG Staff (each author of each impact category) with assistance from the EIR consultant
Mitigation Measures	EIR consultant with oversight and direction from SCAG Staff (Jennifer Merrick is the lead)
Population, Employment and Housing	Joe Carreras, Brett Sears, Nancy Pfeffer, and Frank Wen with technical and procedural assistance from the EIR consultant
Land Use	Brett Sears and Joe Carreras with technical and procedural assistance from the EIR consultant
Growth Inducing Impacts	Ted Harris, His-Hwa Hu, Jim Jacobs, Simon Choi, and assistance from the EIR consultant
Transportation	Philip Law and Naresh Amatya with assistance from the EIR consultant
Air Quality	Molly Hoffman and Ashwani Vasishth with assistance from the EIR consultant
Noise	EIR consultant with direction and approval by SCAG
Aesthetics and Views	Brett Sears and Ashwani Vasishth with technical and procedural assistance from the EIR consultant
Biological Resources	Jennifer Merrick with assistance from the EIR consultant
Cultural Resources	EIR consultant with oversight and direction from SCAG
Geology, Soils and Seismicity	EIR consultant with oversight and direction from SCAG
	Nancy Pfeffer with assistance from the EIR consultant
Water Resources	Jennifer Merrick, Ted Harris, and Dan Griset with assistance from the EIR consultant
Public Services and Utilities	EIR consultant overseen by Brett Sears
Conduct and Complete comparison of Alts.	Ted Harris, Jennifer Merrick, Brett Sears, each author of each impact category, and the EIR consultant
Significant Unavoidable Environ Changes	EIR consultant with each author of each impact category and overseen by Ted Harris and Jennifer Merrick
Significant Irreversible Impacts	EIR consultant with each author of each impact category and overseen by Ted Harris and Jennifer Merrick
Cumulative Impacts	EIR consultant overseen by Ted Harris and with assistance from each author of each impact category
Org /Per Consulted	Brett Sears and EIR consultant

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Phase 3: Preparation of Final PEIR

Milestones	Staff	Schedule	Status
Cataloging of Comments	Bernice Villanueva and EIR consultant	October 2003-January 2004	Pending
Prepare Response to Comments	EIR consultant with SCAG direction and approval	November 2003-February 2004	Pending
Send Responses to Comment Agencies if applicable	EIR consultant and SCAG Interns	February/March 2004(must be sent to commenting agencies 10 days before the RC decision)	Pending
RC Adopts the RTP	Regional Council (RC)	April 2, 2004	Pending
Findings and Statement of Overriding Considerations Written and Adopted	Ted Harris, Jennifer Merrick, Brett Sears, Rich Macias, Legal Council, and the EIR consultant	April 2, 2004	Pending
Prepare, Complete, and Adopt Mitigation Reporting or Monitoring Program	EIR consultant in coordination with each author of each impact category; RC adopts Mitigation program	April 2, 2004	Pending
Notice of Determination Filed	Ted Harris, Jennifer Merrick, and Brett Sears	5 days from approval	Pending
Notice of Determination Posted	Multiple people will be needed to help post at the county clerk's offices	24 hours from filing	Pending
Implement Mitigation Program	SCAG staff with technical, procedural support and outreach from the EIR consultant	April 2004-April2007	Pending